

TRANSMITTAL SLIP		DATE 22 MAY 1986	
TO: DD/OIS			
ROOM NO.	BUILDING		
REMARKS: Note: DD/OIS received his own copy.			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

ADMINISTRATIVE-INTERNAL USE ONLY

20 MAY 1986

MEMORANDUM FOR THE RECORD

FROM:

Deputy Chief, Information and Privacy Division

STAT

SUBJECT: Readability of Sanitized Documents

1. In reviewing documents presumably ready for release, we occasionally find instances when the sanitization can be read. We have, furthermore, wondered if all sanitizations could be read with some piece of equipment of today's technology.

2. I called OTS to ask their help in verifying that our method of sanitizing is effective. We sent them a page with some portions marked out with our normally used brown marker and a copy of the page after copying with our Kodak machine. Some deletions were marked out once and some twice. The "brown once" portions were occasionally readable with the naked eye after copying, but the "brown twice" portions appeared completely opaque after copying.

3. OTS tried in every way they could think of to read the opaque sanitizations--different lights, different angles (even from the back)--but to no avail. They are convinced that if we can't read it, the requester won't be able to bring out the print mechanically or electronically.

4. To achieve this opacity it is necessary to go over the deleted portion twice with a good marker. If the marker is old and beginning to run dry, it won't be effective.

5. OTS also said they are working on a translucent tape that can be read through but will copy solid black. This, however, is several years away

STAT

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IPD/HGH/sh/20 May 1986

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